



Title: Development Manager

Position Type: Full-time, Permanent

Work Remotely: No

City: Toronto

Company: Cope Group Inc.

Job Commencement Date: Immediately

Job Closing Date: TBD

Cope Group Inc. is founded on the desire to build meaningful relationships with our partners, customers, stakeholders, and most importantly, the communities in which we build. Our commitment is to cultivate a professional, transparent approach that promotes leadership and integrity. We strive to offer our team an innovative, entrepreneurial, and adaptable working atmosphere.

Our team is composed of welcoming and experienced professionals trained to offer the highest standard of service. We search for creative, and perceptive people who each bring unique skills that will help us build the communities of tomorrow. Our people bring relentless passion, fast learning, and a culture of innovation to every dimension of their work. We are committed to the continuous development of our employees, using our leadership to shape the future of development. Join our team of diverse industry leaders, helping to build the communities of tomorrow.

Job Description:

As a Development Manager, you will lead various stages of our projects, focusing on feasibility, financial planning, and stakeholder relations. You will oversee development approvals and permits as needed. With a focus on building client trust, you will be working closely with the owners to get their projects off the ground and manage development needs through construction to completion. This role will allow you to develop your skills alongside the team of experienced professionals at Cope Group Inc.

Key Responsibilities

- Manage municipal approvals, design development budget and schedule to ensure successful project completion.
- Prepare site analysis to identify potential challenges and develop strategies to overcome.
- Organize and facilitate community engagement activities for development projects.
- Monitor the overall project schedule to ensure efficiency while maintaining quality.
- Assist with market and business development activities to help with the origination of projects for our business.
- Work closely with our construction teams to ensure a well-aligned and coordinated approach to all aspects of development management.
- Actively manage and execute key development activities on our projects, completing a wide variety of tasks to keep projects progressing on time and on budget.



- Provide input on design, entitlements, construction, commercial risk, cost estimating, and scheduling during project development and execution.
- Professionally represent Cope Group Inc. in various public forums, including client meetings, and presentations.
- Provide other support to our senior management team as required

Qualifications:

- 3-5 years of relevant experience.
- Extensive working knowledge of project management, commercial management, and project finance.
- Background in construction, real estate, planning, and development is an asset.
- Knowledge of municipal review and approval process.
- Ability to read and understand design drawings.
- Excellent computer skills and must be proficient in Word, and Excel. Bluebeam is an asset.
- Ability to tackle issues and create solutions.
- Attention to detail.
- Highly organized and methodical thinker.
- Excellent verbal and written communication skills.

Interested individuals are invited to submit their resumes to careers@copegroup.ca.

Cope Group is an equal-opportunity workplace. All candidates will be afforded equal opportunity through the recruiting process. We are dedicated to growing a diverse team of highly talented individuals and creating an inclusive environment where everyone feels empowered to bring their authentic selves to work. If you are contacted for an interview and require accommodation/adjustments during the interviewing process, please let us know.

We appreciate the interest of all candidates, however, only those selected for interviews will be contacted.